

Constitution of Unite Retired Members Branch, Glasgow

1. Name

The name of the branch shall be Unite Retired Members Branch, Glasgow

2. Objects:

The Objects of the branch shall be to promote for the benefit of Unite Retired Members by advancing education, relieving suffering, isolation and distress and furthering health opportunities. In furtherance of the above Objects but not otherwise:

- to campaign on behalf of the retired membership for improved pensions and improved housing and to defend and improve all benefits previously gained for pensioners.
- to provide social and recreational activities for members and to provide a meeting point for the membership.
- to organise conferences and gatherings for all members where they will have an opportunity to socialise and raise issues of concern for them.
- to set up educational and training programmes and events which have been identified by the membership.
- to offer support, advice and policies of Unite the Union.
- To promote and support the campaigns of Unite the Union

3. Membership.

Full membership is open to all retired Members of Unite the Union and currently requires a subscription of £26 per annum. Other retired persons may join the branch through Community Membership.

4. Committee and Office Bearers.

The Committee shall consist of up to 8 people elected at the Triennial General Meeting which shall elect a Chairperson, Vice Chairperson, Secretary and Treasurer and Equalities Officer. The Committee shall meet as required and four members of the committee shall constitute a quorum. The secretary shall be responsible for drawing up the agenda for the meetings and shall be responsible for ensuring that a minute of each meeting is taken. The Treasurer shall be responsible for ensuring that the financial affairs of the organisation are handled responsibly and that proper accounts are kept and produced for audit. (NB the branch committee shall be in a 3 year cycle)

5. Meetings

5.1 Triennial General Meetings

The Branch shall hold a Triennial General Meeting in February of every third year. The membership shall be given at least 7 days written notice of the date and venue of the Triennial General Meeting.

5.2 AGMs

In addition, the Branch shall hold an AGM in the years between the Triennial

General Meeting to receive reports on branch activity and a financial statement and to consider any other relevant business.

5.3 The Branch shall meet in ordinary session on the first Thursday of the month excepting the months of July and December when there will be no meeting and January when it will meet on the second Thursday of the month.

5.4 General Meetings

General meetings may be called by the committee or at the written request of 20 members.

5.5 Chairing of Meetings

All Meetings shall be chaired by the Chairperson. In her/his absence, the meeting shall be chaired by the Vice-Chairperson or other member of the committee.

5.6 Voting

All members present shall be entitled to vote. All votes taken shall be by show of hands or by secret ballot at the discretion of the chairperson.

5.7 Quorum 15 members shall form a quorum.

6. Finance

All monies raised by or on behalf of the Branch shall be applied to further the Objects of the Branch and for no other purposes. No office bearer may be paid or given a sum of money or honorarium except insofar as it is a payment to reimburse that member for outlays actually incurred on the business of the Branch. The financial year shall run January - December.

7. Bank Accounts. All bank accounts shall be with the Unity Trust Bank. The bank account shall be operated in the name of the Branch. There shall be three signatories drawn from the committee members and shall include the Treasurer. Cheques require at least two of the three signatories for endorsement.

8. Auditors. The accounts of the Branch shall be audited by two members elected by the Branch

9. Amendments to the constitution. Any resolution to alter or amend the Constitution shall be submitted to and considered by the Branch at a General Meeting. Amendments will be adopted where they are passed by a two thirds majority of those present and entitled to vote.

10. Dissolution of the Branch. Any motions to dissolve the Branch will be in keeping with the rules of Unite the Union.

11. Delegations. The Branch may appoint delegates to Constituency Labour Parties, conferences and to represent the Branch on outside bodies as agreed by the Branch.